

RATING SCALE

WILLIAMSTOWN SCHOOL  
"SPECIAL SEAL"  
WORK ETHIC CRITERIA

Student's Name \_\_\_\_\_ Rater \_\_\_\_\_

Date \_\_\_\_\_

Please circle the number selected on a scale of 0-5, 0 being the lowest. For further information, please see page 2 for rating explanation.

**The student:**

- maintained an average daily attendance of 98% for the \_\_\_ school term. 0 1 2 3 4 5
- had no unexcused absences for the \_\_\_ school term. 0 1 2 3 4 5
- had no more than one unexcused tardy for the school term. 0 1 2 3 4 5
- had no more than three (3) tardies of any kind during the \_ school term. 0 1 2 3 4 5
- had no incidences or involvement with school or property vandalism in the community. 0 1 2 3 4 5
- had no discipline referrals. 0 1 2 3 4 5
- shows respect for parents, school staff, other adults and fellow students. 0 1 2 3 4 5
- demonstrates politeness and good manners. 0 1 2 3 4 5
- displays a good attitude about work at school. 0 1 2 3 4 5
- is tolerant of fellow students and adults who are different -- could work well with people of different races, sex, national origin and religions. 0 1 2 3 4 5
- has the skills, maturity and attitude to be considered as someone who could work on a "team". 0 1 2 3 4 5
- has good interpersonal skills. 0 1 2 3 4 5
- demonstrates honesty and integrity. 0 1 2 3 4 5
- understands the importance of good grooming and attends school and social events dressed appropriately. 0 1 2 3 4 5
- makes efforts at self improvement. 0 1 2 3 4 5
- is dependable. 0 1 2 3 4 5
- has self discipline. 0 1 2 3 4 5
- makes an honest effort at all tasks and responsibilities. 0 1 2 3 4 5
- will take on responsibility and can be expected to complete as assigned. 0 1 2 3 4 5
- is a person who would do more than expected -- "go the extra mile". 0 1 2 3 4 5
- is a "self-starter". 0 1 2 3 4 5
- would give a future employer "a good day's work for a day's pay". 0 1 2 3 4 5

- is punctual in completing school assignments. 0 1 2 3 4 5
- was involved in at least one school and/or community service project during the school term. 0 1 2 3 4 5
- understands the American free enterprise system. 0 1 2 3 4 5
- possesses special leadership qualities. 0 1 2 3 4 5
- has a good command of the English language. 0 1 2 3 4 5
- has mastered the basic skills of reading, writing, spelling and math. 0 1 2 3 4 5
- could be characterized as a "problem solver". 0 1 2 3 4 5

**RATING EXPLANATION**

**ATTENDANCE**

- Rate "5" for 98% or above
- Rate "4" for 97 %
- Rate "3" for 96%
- Rate "0" for 95% or below

**UNEXCUSED ABSENCE**

- Rate "5" for no "unexcused" absences
- Rate "3" for one "unexcused" absence
- Rate "0" for more than one "unexcused" absence

**UNEXCUSED TARDY**

- Rate "5" for no "unexcused" tardiness
- Rate "3" for one "unexcused" tardy
- Rate (0) for more than one "unexcused" tardy

**EXCUSED TARDY**

- Rate "5" for no tardies
- Rate "4" for less than three tardies
- Rate "0" for more than three tardies

**VANDALISM**

- Rate "5" for no incidences
- Rate "0" for one or more incidences

**DISCIPLINE REFERRALS**

- Rate "5" for no discipline referrals
- Rate "3" for one discipline referral
- Rate (0) for more than one discipline referrals

**COMMUNITY INVOLVEMENT**

- Rate "5" for one or more projects involving school or community
- Rate "0" for no school or community involvement projects