



**SBDM COUNCIL
SPECIAL MEETING MINUTES
October 15, 2019
@3:30—Library**

I. Opening Business

- The meeting was called to order at 3:30pm.
- The following members were present for the meeting: Brandy Feagan, Spencer Johnson, Kendal Coleman, Allison Johnson, Matthew Price, Jemma Hornbeck, Elisa Gray, Robin Doyle, Karen Gavin, and Heleen Giesbers. Adam Coleman was absent.
- The October **Special** Meeting Agenda was approved by consensus.

II. Student Achievement Report

- Analyzing State Test Results-Consultation was held with Council concerning the State Test Results. Mrs. Feagan discussed with Council the results of the Williamstown Jr/Sr High School being rated a “3 Star School”. One half of the Junior High School students grew academically. Each school will be assigned an overall rating of 1 (lowest) to 5 (highest) stars, based on the overall score of combined school-level measures and indicators of proficiency, separate academic, growth, transition readiness and graduation rate using the weights approved by the Kentucky Board of Education (KBE), Achievement Gap is no longer an indicator but may impact the star rating.
- Junior High Overall

	Jr. High 2017-18	Jr. High 2018-2019
Proficiency	70.4	70.0 (Medium)
Separate Academic Indicator	69.3	59.4 (Low)
Growth	13.6	48.6 (Low)
Overall Score	N/A	59.3 (3-Star)

- Senior High Overall

	Sr. High 2017-2018	Sr. High 2018-2019
Proficiency	77.3	57.4 (Medium)
Separate Academic Indicator	N/A	75.3 (Very High)
Transition Readiness Indicator	54.2	71.7 (High)
Graduation Indicator	94.9	97.3 (Very High)
4-Year Cohort Graduation	96.7	96.8
Overall Score	N/A	67.2 (3-Star)

III. School Improvement Planning

- **Comprehensive School Improvement Planning-Phase Two:** Consultation was held with Council concerning the School Safety Reports, School Assurances Reports(Senior High does not have a Title I program but Junior High does)), and Needs Assessment Reports.
- A Needs Assessment Action Plan has been created for the Jr/Sr High School.

- **Junior High Needs Assessment:**

Strengths:

- Reading scores remained relatively consistent, dropping from 62.9 to 62.6 percent proficient/distinguished.
- Math scores improved somewhat, increasing from 37.6 to 40.3 percent proficient/distinguished.
- Social Studies scores remained relatively consistent, dropping from 60.0 to 57.4 percent proficient/distinguished.

Priorities/Concerns:

- Efforts must be made to maintain and improve reading proficiency. Over the past two years, the percentage of students who were proficient or distinguished in reading has stayed virtually the same; there is a huge discrepancy between male and female reading scores, with only 48% of males scoring proficient /distinguished, and 74% of females scoring proficient/distinguished.
- Math proficiency is extremely low. Although there was some growth last year (from 37.6 to 40.3 percent proficient or distinguished), we must analyze and adjust curriculum and instruction in math to ensure that students are growing in this area.
- Science proficiency is extremely low. Only 20.8% of students were proficient or distinguished in science. It is important that we review science curriculum and instruction to ensure that the correct standards are being taught. Professional Learning Communities in science must focus on application of science principles through instruction.
- The most concerning academic issue is the extreme drop in our writing scores. Our percentage of proficient/distinguished students in writing dropped from 61.8% in 2017-2018 to 25% in 2018-2019. We must diagnose our writing instruction to ensure that students are receiving the proper instruction. We must also ensure that students are writing across the curriculum and that teachers are consistent in their methods of teaching writing. All teachers must be trained in writing to ensure such consistency in instruction and scoring.

Junior High Action Plan 2019-2020:

Special Education Staff:

- In Study Skills, work on Science application-type activities.
- We will work on providing assistance in 8th grade social studies classes, focused on reading.
- Teach students how to use calculators.
- We will review IEPs to ensure that students have the appropriate accommodations.

Social Studies:

- Work on developing the new curriculum.
- Be intentional about using consistent text annotations.

ELA:

- Utilize close reading passages once per month. Analyze the data to determine next steps.
- Professional learning will be provided on on-demand writing.

Math:

- Teach students how to use calculators.
- Explore the Engage NY/Eureka Math curriculum once per unit.
- Utilize Aleks at least once per week to provide enrichment and/or remediation.

Science:

- Include at least one K-prep like question on every science test.
- TCTs will be used as semester exams.
- Use science world as a paired text to the curriculum.
- Work with students on reading, analyzing, and applying graphs in multiple ways.
- Incorporate old Explore questions to help 8th graders transition into high school science.

• Needs Assessment-Senior High

Strengths:

- On-Demand Writing scores were excellent, increasing to 80% of students being proficient or distinguished in writing for the 2018-19 school year, as compared to only 53.5% of students being proficient or distinguished in writing for the 2017-18 school year.
- Our Transition Readiness score for 2018-2019 was 71.7, which was a significant improvement from the score of 54.2 for the 2017-2018 school year. This score fell in the "high" range, according to KDE cut scores.
- Our Graduation Indicator score increased to 97.3 for the 2018-2019 school year, as compared to the score of 94.9 for the 2017-2018 year. This was considered in the "very high" range, according to KDE cut scores.

Priorities/Concerns:

- *Efforts must be made to improve proficiency in both reading and math. Only 42.6% of students tested were proficient in reading, and only 40.0% of students tested were proficient in math.

Senior High Action Plan 2019-2020

Social Studies:

- The Social Studies department is committed to utilizing CERT for ACT Reading practice at least once per week for 15 minutes.
- The Social Studies department is willing to be trained in On-Demand Writing and other types of writing, with the intention of incorporating more writing across the curriculum.

Science:

- TCTs will be given once per quarter and reviewed with students/feedback provided.
- Create a practice test that includes application of scientific standards.
- Work with students on reading, analyzing, and applying graphs in multiple ways.
- Utilize ACT science samples with juniors four times before March.
- The Science department is committed to utilizing CERT for ACT Science practice at least once per week for 15 minutes with 9th and 10th grade students

Special Education Staff:

- In Study Skills, work on Science application-type activities.
- Teach students how to use calculators.
- Review IEPs to ensure that students have the appropriate accommodations.

Math:

- The Math department is committed to utilizing CERT for ACT Reading practice at least once per week for 15 minutes.
- Incorporate Khan academy as bell ringers for grades 9 and 10.
- Invite the literacy coach to the classroom to teach students and to provide PD for teachers on literacy strategies, specifically with literacy strategies in math.

ELA:

- Use the term “literacy strategies” instead of “reading.”
- Invite the literacy coach to the classroom to teach students and to provide PD for teachers on literacy strategies.
- The department is committed to utilizing CERT for ACT Reading practice at least once per week for 15 minutes.
- ELA teachers will incorporate on demand writing twice per year for grades 9 and 10, and once per month for grade 11.

- Comprehensive School Improvement Planning-Phase Two was approved by consensus.

IV. New Business

- The following field trips were approved by consensus:

Sponsor/Group	Dates-Destination
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Fox/Middle School Honor Choir	11/15/19-Florence Baptist Church performance with Honor Choir
Fox/Junior & Senior High Choirs	12/5/19-Main St. Gardens to See Frozen
K.Mason/Sources of Strength & Others	11/1/19-NKU METS Leadership Conference

- The following fundraisers were approved by consensus:

Sponsor/Group	Dates-Description
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- **Adjournment**

- The meeting was adjourned at 4:14pm.
- The next meeting will be held November 6th @ 4:00pm in the Library.